

## IDEFORD PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting held in the Village Hall on 11<sup>th</sup> May 2023 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark Cllr H Bellamy Cllr D Fox	Cllr M Batting Cllr C Hill
In Attendance	Cllr R Peart (DCC & TDC)	Mrs J Thompson - Clerk Nine members of the public

Item (a)	Discussion and Decisions (b)
<b>040/23</b>	<p><b>ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE</b></p> <p>Cllr D Fox opened the meeting at 7:01pm and invited nominations for the position of Chairman. Cllr T Hill was proposed by Cllr H Bellamy, seconded by Cllr M Batting and received the majority of votes, with one abstention. Cllr D Fox proposed to carry on the role of Chairman but did not receive sufficient votes, so Cllr T Hill was elected as Chairman. Cllr T Hill signed the Declaration of Acceptance of Office.</p>
<b>041/23</b>	<p><b>ELECTION OF VICE CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE</b></p> <p>The Chairman invited nominations for the position of Vice-Chairman. Cllr A Carter-Woodwark proposed to carry on in the role, this was proposed by Cllr M Batting, seconded by Cllr D Fox and agreed by all. The Vice-Chairman signed the Declaration of Acceptance of Office.</p>
<b>042/23</b>	<p><b>WELCOME AND APOLOGIES FOR ABSENCE</b></p> <p>The new Chairman welcomed everyone to the meeting. He welcomed Cllr C Hill to his first meeting as a Parish Councillor and congratulated Cllr R Peart on his re-election to TDC. Cllr K Gearon, the newly elected Cllr for TDC was unable to attend the meeting. Apologies were received from Cllr J Gardner.</p>
<b>043/23</b>	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>It was proposed by Cllr M Batting, seconded by Cllr A Carter-Woodwark and agreed by all to accept the minutes of the meeting of Thursday 13<sup>th</sup> April 2023 as a true and accurate record.</p>
<b>044/23</b>	<p><b>DECLARATION OF INTERESTS</b></p> <p>Cllr A Carter-Woodwark as Village Hall trustee. Cllr T Hill as Millennium Green trustee.</p>
<b>045/23</b>	<p><b>PUBLIC PARTICIPATION</b></p> <p>There will be no rural skip service this year.</p>
<b>046/23</b>	<p><b>REPORTS</b></p> <p>None</p>
<b>047/23</b>	<p><b>PARISH MATTERS</b></p> <p>047.1 It was proposed by Cllr A Carter-Woodwark, seconded by Cllr D Fox and agreed by all to continue to adopt the General Power of Competence.</p> <p>047.2 New Cllr paperwork - Declarations of Acceptance of Office completed, although it was proposed by Cllr A Carter-Woodwark, seconded by Cllr T Hill and agreed by all for a Cllr not at this meeting to sign their Declaration of Acceptance of Office at the next PC meeting. Register of Interests and Election Expenses all to be returned within 28 days of the election. All Cllrs consented to receive their agendas via email.</p> <p>047.3 Discussions to contribute to the hardstanding at the Millennium Green were deferred. Contributing to a new boiler at The Village Hall was discussed but a decision was deferred. It was noted that an amount of £2K for each of the above two projects was being considered. Cllr R Peart kindly offered financial assistance to the village hall and will liaise with A Fox. TDC forms to be completed for requesting litter bins at Rixafer Road and Town Farm Lane.</p> <p>047.4 Coronation medallions are available for collection.</p> <p>047.5 To discuss and agree on any plans or contributions to a summer fete were deferred.</p> <p>047.6 Updates on roadworks, highways and parking issues: Cllr R Peart has requested consideration is given to the school bus when carrying out planned roadworks. Cllr R Peart confirmed that yellow lines at Church Road and Town Farm Lane junctions will be put in.</p> <p>047.7 There was no update from Sustainable Ideford.</p> <p>047.8 The Wildlife Wardens confirmed the installation of swift boxes in the Church tower and asked the PC to consider purchasing audio equipment to encourage swifts to nest. Thanks were given to</p>

	Mike Butcher, David Aylmore, Dominic Morby and Alistair Whybrow for advice, building and installation of the boxes.															
<b>048/23</b>	<p><b>PLANNING</b></p> <p>048.1 Planning applications for discussion: 23/00687/HOU – Lower Colleybrook Farm, Fore Street Demolition of existing single storey extension with replacement single storey extension to rear. It was proposed by Cllr H Bellamy, seconded by Cllr A Carter-Woodwark and agreed by all to support the proposal.</p> <p>23/00535/FUL – Land at Higher Colleybrook Farm Ngr 289704 77064 Agricultural store It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy and agreed by all to support the proposal.</p> <p>048.2 The following planning decision was noted: 23/00148/HOU – Khandala, Butts Lane Installation of ground mounted solar panels consisting of 14 solar panels Grant of conditional planning permission</p> <p>048.3 There were no updates on planning enforcement issues.</p>															
<b>049/23</b>	<p><b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS</b></p> <p>Cllr A Carter-Woodwark asked why the main street through Ideford has not been given priority for pothole repairs and asked about repairs to the subsidence outside of Stapley Cottage and a ditch along Olchard Lane. Cllr R Peart will ask DCC Highways for an update on these areas of concern. Cllr R Peart suggested getting an outside contractor to repair the potholes and see if DCC can offer any funding.</p> <p>Enquiries have been made to collect and remove the wild peacock. A Cllr volunteer day was suggested to carry out weeding at The Pound. The Dog Warden to be advised of loose dogs running around the village. PSPO poster to be put in the P News.</p>															
<b>050/23</b>	<p><b>AUDIT 2022 / 2023</b></p> <p>050.1 The Internal Auditors Report was noted and it was agreed that Cllrs should set up PC email addresses, two bank signatories authorise payments and the third point raised by the auditor concerning high reserves was resolved at minute item 047.3.</p> <p>050.2 It was resolved to approve the Annual Governance Statement. The document was signed.</p> <p>050.3 It was resolved to approve the Annual Accounting Statement. The document was signed.</p>															
<b>051/23</b>	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p>051.1 The balance of accounts on 30<sup>th</sup> April 2023 was £17,690.30. The bank reconciliation for April 2023 was agreed by all and signed by the Clerk and the Chairman.</p> <p>051.2 It was agreed by all to approve the following payments:</p> <table border="1"> <tr> <td>£65.00</td> <td>P Clapham</td> <td>Audit</td> </tr> <tr> <td>£22.50</td> <td>Village Hall</td> <td>PC &amp; PACT Venue Hire</td> </tr> <tr> <td>£74.16</td> <td>Parish News</td> <td>Printing</td> </tr> <tr> <td>£245.77</td> <td>Staff</td> <td>Expenses</td> </tr> <tr> <td>£19.49</td> <td>Wildlife Wardens</td> <td>Camera Batteries</td> </tr> </table> <p>051.3 Legal and administrative update: Policies to be reviewed.</p>	£65.00	P Clapham	Audit	£22.50	Village Hall	PC & PACT Venue Hire	£74.16	Parish News	Printing	£245.77	Staff	Expenses	£19.49	Wildlife Wardens	Camera Batteries
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<b>052/23</b>	<p><b>DATE OF NEXT MEETING</b> Thursday 8<sup>th</sup> June 2023. The Chair closed the meeting at 8:12pm.</p>															

Signed: .....

Dated: .....